

**PIANO STUDIO OF BARBARA THOMPSON**  
Statement of Adult Lesson Policies (9/18 to 9/19)

My principal objective is to develop the music potential of each student. This is achieved through regular instruction with a balance of repertoire, technique, and theory.

**REGISTRATION NEW** There will be \$15 registration fee for returning students and \$25 for new students. This fee covers handouts, office and music supplies, borrowing music, etc. This fee is due upon registering and is non-refundable.

**ASSIGNMENT NOTEBOOKS** Please bring your own notebook that should be at least 6 X 9 inches in size or larger.

**TUITION:** 30 minute lesson @ \$25 or 45 minute lesson @ \$35

Payments for monthly lessons are to be made in advance at the first lesson of each month. Statements will be given to you on the last lesson of each month. The student may bring the check to the first lesson of the month or it may be sent to me at:

**4875 Dominica Way West Apple Valley, MN 55124**

If payment is not received by the 15th of the month, a \$5 late fee will be charged. Checks returned for NSF will be charged \$25.00.

**MUSIC FEES** For your convenience, I'll purchase the music and include the charges on the bill.

**MISSED LESSONS** Lessons missed because of illnesses, inclement weather, or family emergency may be made up or credited at the discretion of the teacher. However, I must be notified prior to the scheduled lesson. A lesson missed with no advance notice will not be made up. If you have other unavoidable conflicts in scheduling, I would appreciate at least 24 hours advance notice. In event it is necessary for me to cancel a lesson I will schedule a make-up lesson.

**STUDENT RESPONSIBILITIES** Students are expected to arrive punctually, prepared, and with all music and other materials. Any tardiness will be taken out of the student's lesson time.

**STUDIO** I would request that shoes be removed before coming onto the carpet in the studio. Also please do not bring food or drink into the studio.

**PARKING** For better traffic flow, please enter the driveway across from our mailbox and drive past our garage so that you can see the piano through the window. When you park, please do not block the garage and pull forward enough so another vehicle can park behind you.

**LESSON TERMINATION** If a student plans to discontinue lessons, I require a month advance notice and payment in full for all lessons and music prior to the final lesson.

If you need more information or have questions, please call me at **952-423-3543**.

-----CUT ON LINE -----

Please return this part to me by \_\_\_\_\_ in order for you to take piano lessons with me.

Include the registration fee of \_\_\_\_\_ to guarantee a time slot for the 2018-2019 academic year.

I have read and understood the studio policies for 2018-2019 and will abide by them.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date